

**Maine Township Town Hall**  
**1700 Ballard Road Park Ridge, IL 60068**  
Tuesday, June 25, 2019 @ 7:30 pm

**AGENDA**

Bill Review/6:30 in Open Meeting Board Room

- Review of General Assistance, Town Fund, and Road District Expenditures.

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

**Discussion and Potential Action on the Following Items:**

1. Approval of Minutes of May 28, 2019 Bill Pay Review
2. Approval of Minutes of May 28, 2019 Town Fund & General Assistance Budget Hearing
3. Approval of Minutes of May 28, 2019 Road District Budget Hearing
4. Approval of Minutes of May 28, 2019 Board Meeting
5. Public Participation
6. Approval of General Assistance Expenditures
7. Approval of Road District Expenditures
8. Approval of General Town Fund Expenditures
9. Old Business
  - Discussion and Vote on IMRF Resolution including Resolution as to Participation of Maine Township Governing and Non-Governing Elected Officials in IMRF as Proposed by Trustees Carrabotta and Sweeney
10. New Business
  - Barton Marketing Group Contract Renewal
  - Discussion and Vote on having only Voting Board Members sit on the Dais as Proposed by Trustees McKenzie, Carrabotta and Sweeney
11. Officials' Reports
12. Administrator's Report
13. Closed Session
  - Approval of Closed Session Minutes of December 27, 2018
14. Adjournment



## ADMINISTRATOR'S REPORT

Date: June, 2019

To: All Elected Officials

From: Dayna Berman, Administrator

After a brief tutorial via a webinar, Vicki Rizzo and I are now well versed on the steps needed to be taken to conduct background checks on new prospective employees through Justifacts Credential Verification Inc.

Catherine Sbarra, our insurance broker from HRB Solutions, came to the township on June 3rd to give an informational Benefit Presentation. This gave anyone on our health plan an opportunity to add or make changes to voluntary polices as the entire month of June has open enrollment.

A program which I get excited about is the Adventure Maine Township Summer Camp. When I was the Director of MaineStay, I was instrumental in starting this program and am proud of its continued growth. The first session began Monday June 17<sup>th</sup> and has 20 youth signed up. The camp is open to financially distressed families and gives their children an opportunity to experience many cultural, instructive, and entertaining outings such as amusement parks, professional theater, miniature golf, Chicago museums, and water parks.

The 2019-20 budget has been signed by all voting members of the board. We will file the Road & Bridge and Town Fund/General Assistance Budgets in our Clerk's Office as well as the Cook County Clerk's Office.

I sit on the committee for the garage sale and we are excited to plan for another big event. We had our first meeting and are discussing sponsorships, marketing, etc.

Annette Galante, Deputy Clerk, in the Clerk's Department, will retire at the end of the month. We will miss her greatly, but are happy for her to have more time to spend with her children and grandchildren.

Rich Lyon, is currently seeking applicants for a bilingual (Spanish) speaking therapist. We have placed an ad on our website as well as on social services websites. Jesse Cornejo recently resigned from her position and was instrumental in being assigned those families that spoke Spanish or were in need of translation services.

**MAINE TOWNSHIP GENERAL TOWN FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
		02:34:05 PM						
	<b>REVENUE</b>							
	Property Tax	1,713,950.37	65,583.41	26,158.25	1,805,692.03	4,060,000.00	2,254,307.97	56%
	Interest Income	2,083.10	2,342.53	2,148.83	6,574.46	22,208.00	15,633.54	70%
	MaineStay Fees	2,915.00	2,471.50	6,617.50	12,004.00	24,656.00	12,652.00	51%
	Senior Programs	0.00	0.00	0.00	0.00	3,554.00	3,554.00	100%
	MaineStreamers	0.00	14,560.68	77,494.38	92,055.06	365,142.00	273,086.94	75%
	Yard Stickers and Rebates	211.50	2,215.72	572.50	2,999.72	12,402.00	9,402.28	76%
	Postage	181.44	430.92	158.76	771.12	4,184.00	3,412.88	82%
	Food Pantry Cash Donations	0.00	0.00	20,374.30	20,374.30	51,265.00	30,890.70	60%
	Garage Sale	0.00	0.00	0.00	0.00	4,351.00	4,351.00	100%
	Passport Fees	4,746.00	9,819.00	4,448.00	19,013.00	71,124.00	52,111.00	73%
	Vehicle Sticker Fees	0.00	0.00	130.00	130.00	165.00	35.00	21%
	Transportation Fees	102.00	63.00	87.00	252.00	1,417.00	1,165.00	82%
	Prsnl Prop Replacement Tax	0.00	16,960.42	20,619.50	37,579.92	67,653.00	30,073.08	44%
	Other Income	4,547.72	75.00	921.25	5,543.97	7,290.00	1,746.03	24%
	<b>NET REVENUE</b>	1,728,737.13	114,522.18	159,730.27	2,002,989.58	4,695,411.00	2,692,421.42	57%

**MAINE TOWNSHIP GENERAL TOWN FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b><u>EXPENSES</u></b>							
	<b>ADMINISTRATION</b>							
	Salaries/Gross Pay Account	43,929.93	46,293.78	71,408.92	161,632.63	620,371.00	458,738.37	74%
	Salaries/Elected Officials	13,436.08	13,436.08	16,256.52	43,128.68	187,650.00	144,521.32	77%
	IDES	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	4,362.61	4,543.46	6,668.50	15,574.57	63,000.00	47,425.43	75%
	IMRF	4,536.92	4,752.32	6,762.73	16,051.97	62,000.00	45,948.03	74%
	Administrative Div. Health Ins.	27,809.13	27,809.13	27,380.48	82,998.74	368,363.00	285,364.26	77%
	Life Insurance	194.60	194.60	194.60	583.80	2,426.00	1,842.20	76%
	Dental Insurance	1,690.90	2,284.10	1,978.60	5,953.60	17,671.00	11,717.40	66%
	Accounting Services	1,209.66	7,324.84	1,596.91	10,131.41	37,212.00	27,080.59	73%
	Building & Grounds Maint	558.08	464.93	373.99	1,397.00	21,196.00	19,799.00	93%
	Community Info-Support	0.00	3,541.00	3,541.00	7,082.00	42,493.00	35,411.00	83%
	Conferences Meetings	0.00	75.00	0.00	75.00	822.00	747.00	91%
	Special Programs	57.19	0.00	600.00	657.19	2,394.00	1,736.81	73%
	Dues Subscriptions	0.00	0.00	35.00	35.00	4,008.00	3,973.00	99%
	Equipment Leasing Maint	1,230.25	522.00	1,290.25	3,042.50	19,659.00	16,616.50	85%
	Gen Ins Liability Ins Bond	0.00	0.00	64,924.40	64,924.40	65,100.00	175.60	0%
	Website\Email Host	5,000.00	0.00	6,600.00	11,600.00	16,384.00	4,784.00	29%
	Print Management	320.20	320.20	320.20	960.60	3,842.00	2,881.40	75%
	Computer Tech Support	520.00	520.00	520.00	1,560.00	6,240.00	4,680.00	75%
	Legal Services	9,937.50	22,865.65	13,977.80	46,780.95	100,000.00	53,219.05	53%
	Mileage-Travel-Lodging Exp	0.00	15.00	0.00	15.00	947.00	932.00	98%
	Police Protection	0.00	0.00	0.00	0.00	49,800.00	49,800.00	100%
	Plan Commission	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Postage	8,644.43	3,321.57	-455.70	11,510.30	28,901.00	17,390.70	60%
	Printing Publishing	920.56	6,124.27	1,055.82	8,100.65	32,174.00	24,073.35	75%
	Food Pantry	0.00	0.00	0.00	0.00	15,278.00	15,278.00	100%
	Code Enforcement Expense	25.49	0.00	0.00	25.49	766.00	740.51	97%
	Maine Township Rec. Connecti	3,196.68	2,653.66	6,185.30	12,035.64	45,705.00	33,669.36	74%
	Telecommunications	1,991.65	1,877.49	1,742.50	5,611.64	23,063.00	17,451.36	76%
	Staff Training	0.00	0.00	0.00	0.00	325.00	325.00	100%
	Transportation/Mainelines	0.00	75.00	0.00	75.00	4,565.00	4,490.00	98%
	Utilities	2,853.01	2,242.15	1,778.48	6,873.64	25,399.00	18,525.36	73%
	Miscellaneous (Adminstr)	0.00	0.00	0.00	0.00	66.00	66.00	100%
	Neighborhood Watch	0.00	225.00	0.00	225.00	2,240.00	2,015.00	90%
	Office Supplies/Sm. Equipment	0.00	2,182.75	546.35	2,729.10	12,178.00	9,448.90	78%
	Operating Supplies Maint	248.05	580.05	1,510.74	2,338.84	9,236.00	6,897.16	75%
	Vehicle Expense	0.00	25.00	0.00	25.00	2,408.00	2,383.00	99%
	Building	0.00	82.67	0.00	82.67	1,053.00	970.33	92%
	Equipment Purchases	0.00	0.00	0.00	0.00	5,875.00	5,875.00	100%
	Capital Fund	3,800.00	4,750.00	4,290.00	12,840.00	250,000.00	237,160.00	95%
	<b>Total</b>	136,472.92	159,101.70	241,083.39	536,658.01	2,150,812.00	1,614,153.99	75%

**MAINE TOWNSHIP GENERAL TOWN FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>ASSESSOR</b>							
	Assessor Division Salary	14,216.60	14,184.20	22,321.20	50,722.00	192,376.00	141,654.00	74%
	Assessor Division SS	1,005.71	1,003.24	1,605.17	3,614.12	14,355.00	10,740.88	75%
	Assessor Division IMRF	1,326.10	1,326.10	1,989.14	4,641.34	17,584.00	12,942.66	74%
	Health Insurance	9,465.24	9,465.24	9,465.24	28,395.72	121,451.00	93,055.28	77%
	Dental Insurance	185.00	18.00	18.00	221.00	5,022.00	4,801.00	96%
	Life Insurance	41.70	41.70	41.70	125.10	500.00	374.90	75%
	Conferences Meetings	0.00	0.00	0.00	0.00	848.00	848.00	100%
	Cook Cty Assessor Tie-in	0.00	0.00	475.00	475.00	1,025.00	550.00	54%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	452.00	452.00	100%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging Exp	0.00	744.21	37.74	781.95	1,200.00	418.05	35%
	Postage	0.00	0.00	0.00	0.00	400.00	400.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	397.00	397.00	100%
	Sidwell Maps	0.00	510.00	0.00	510.00	707.00	197.00	28%
	Staff Training	0.00	0.00	0.00	0.00	116.00	116.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	177.00	177.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>26,240.35</b>	<b>27,292.69</b>	<b>35,953.19</b>	<b>89,486.23</b>	<b>356,612.00</b>	<b>267,125.77</b>	<b>75%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>MAINESTAY</b>							
	MaineStay Salary	25,962.29	25,998.59	39,018.30	90,979.18	345,320.00	254,340.82	74%
	Social Security	1,880.64	1,880.64	2,851.64	6,612.92	28,000.00	21,387.08	76%
	IMRF	2,749.68	2,749.68	4,124.52	9,623.88	38,000.00	28,376.12	75%
	Administrative Div. Health Ins.	14,860.49	14,860.49	14,860.49	44,581.47	169,046.00	124,464.53	74%
	Life Ins.	97.30	97.30	97.30	291.90	1,203.00	911.10	76%
	Dental Ins.	838.00	1,633.40	42.00	2,513.40	5,530.00	3,016.60	55%
	Conferences-Meetings	0.00	0.00	0.00	0.00	610.00	610.00	100%
	Consultation/Staff Training	329.00	224.00	0.00	553.00	1,960.00	1,407.00	72%
	Special Programs - MaineStay	236.59	400.00	6,034.52	6,671.11	9,515.00	2,843.89	30%
	Dues-Subscriptions/Licensures	75.00	718.77	125.00	918.77	1,866.00	947.23	51%
	Print Management	220.20	220.20	220.20	660.60	2,642.00	1,981.40	75%
	Gen Ins Liability Ins Bond	1,032.00	0.00	0.00	1,032.00	1,150.00	118.00	10%
	Computer Tech Support	520.00	520.00	520.00	1,560.00	6,240.00	4,680.00	75%
	Mileage-Travel-Lodging Exp	0.00	126.54	84.08	210.62	1,608.00	1,397.38	87%
	Postage	24.05	230.75	11.10	265.90	431.00	165.10	38%
	Printing-Publishing	38.25	38.25	114.65	191.15	1,383.00	1,191.85	86%
	Community Education	31.84	0.00	0.00	31.84	101.00	69.16	68%
	Training Manual & Books	0.00	0.00	0.00	0.00	288.00	288.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	41.00	41.00	100%
	Office Supplies/Sm Equipment	139.00	433.40	0.00	572.40	3,974.00	3,401.60	86%
	Youth Recreation Fund	0.00	0.00	1,207.00	1,207.00	2,964.00	1,757.00	59%
	Summer Youth Camp	0.00	800.00	2,731.54	3,531.54	9,948.00	6,416.46	65%
	Garage Sale	0.00	0.00	0.00	0.00	430.00	430.00	100%
	<b>Total</b>	<b>49,034.33</b>	<b>50,932.01</b>	<b>72,042.34</b>	<b>172,008.68</b>	<b>632,250.00</b>	<b>460,241.32</b>	<b>73%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>SENIOR</b>							
	Senior Salary	19,558.97	21,558.70	32,338.05	73,455.72	273,540.00	200,084.28	73%
	Social Security	1,465.78	1,618.76	2,443.38	5,527.92	21,500.00	15,972.08	74%
	IMRF	2,084.99	2,298.16	3,447.24	7,830.39	28,800.00	20,969.61	73%
	Life Ins.	69.50	69.50	69.50	208.50	861.00	652.50	76%
	Dental Ins.	1,574.30	208.50	119.50	1,902.30	2,171.00	268.70	12%
	Administrative Div. Health Ins.	8,495.79	8,495.79	8,495.79	25,487.37	111,802.00	86,314.63	77%
	Conferences-Meetings	0.00	0.00	0.00	0.00	387.00	387.00	100%
	Special Programs	0.00	0.00	407.85	407.85	6,783.00	6,375.15	94%
	Print Management	245.20	245.20	245.20	735.60	2,942.00	2,206.40	75%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	125.00	125.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Postage	140.25	1,156.20	113.35	1,409.80	11,209.00	9,799.20	87%
	Printing-Publishing	0.00	1,037.00	0.00	1,037.00	10,830.00	9,793.00	90%
	Telecommunications	2.95	0.00	2.03	4.98	35.00	30.02	86%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	2,826.00	2,826.00	100%
	Computer Tech Support	520.00	520.00	520.00	1,560.00	6,240.00	4,680.00	75%
	MaineStreamers	25,367.78	16,703.31	29,559.62	71,630.71	304,456.00	232,825.29	76%
	<b>Total</b>	<b>59,525.51</b>	<b>53,911.12</b>	<b>77,761.51</b>	<b>191,198.14</b>	<b>784,508.00</b>	<b>593,309.86</b>	<b>76%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>CLERK</b>							
	Clerk's Division Salary	9,998.70	10,161.13	15,227.42	35,387.25	132,890.00	97,502.75	73%
	Social Security	742.57	757.77	1,144.85	2,645.19	10,500.00	7,854.81	75%
	IMRF	1,083.75	1,104.94	1,658.07	3,846.76	14,500.00	10,653.24	73%
	Administrative Div. Health Ins.	3,687.75	3,687.82	3,687.82	11,063.39	47,081.00	36,017.61	77%
	Life Ins.	27.80	27.80	27.80	83.40	344.00	260.60	76%
	Dental Ins.	181.00	326.00	12.00	519.00	2,093.00	1,574.00	75%
	Conferences-Meetings	0.00	0.00	0.00	0.00	145.00	145.00	100%
	Dues-Subscriptions	30.00	0.00	0.00	30.00	313.00	283.00	90%
	Print Management	220.20	220.20	220.20	660.60	2,642.00	1,981.40	75%
	Gen Insur Liability Bond	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	13.57	13.57	10.00	-3.57	-36%
	Staff Training	0.00	0.00	0.00	0.00	25.00	25.00	100%
	Honor Flight	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
	Computer Tech Support	520.00	520.00	520.00	1,560.00	6,240.00	4,680.00	75%
	Postage	998.15	981.50	634.40	2,614.05	10,792.00	8,177.95	76%
	Printing-Publishing	0.00	275.12	0.00	275.12	448.00	172.88	39%
	Miscellaneous	0.00	0.00	0.00	0.00	79.00	79.00	100%
	Office Supplies/Sm Equipment	0.00	17.90	0.00	17.90	806.00	788.10	98%
	<b>Total</b>	<b>17,489.92</b>	<b>18,080.18</b>	<b>23,146.13</b>	<b>58,716.23</b>	<b>229,909.00</b>	<b>171,192.77</b>	<b>74%</b>



**MAINE TOWNSHIP GENERAL TOWN FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>OEM</b>							
	Emergency Mgmt Salary	0.00	165.00	450.00	615.00	6,000.00	5,385.00	90%
	OEM Social Security	0.00	12.59	34.39	46.98	500.00	453.02	91%
	Uniforms	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Conferences-Meetings	0.00	0.00	0.00	0.00	71.00	71.00	100%
	Special Programs	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Special Events	0.00	0.00	0.00	0.00	96.00	96.00	100%
	Citizen Corps Program	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	170.00	170.00	100%
	Volunteer Insurance	0.00	591.30	0.00	591.30	581.00	-10.30	-2%
	Postage	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Computer Tech Support	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Utilities	236.57	360.13	338.33	935.03	3,754.00	2,818.97	75%
	Telecommunications	272.39	577.02	272.02	1,121.43	3,166.00	2,044.57	65%
	Staff Training	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	22.00	22.00	100%
	Operating Supplies	0.00	0.00	0.00	0.00	82.00	82.00	100%
	Disaster Operations Supplies	0.00	200.00	0.00	200.00	323.00	123.00	38%
	Building	0.00	315.90	0.00	315.90	395.00	79.10	20%
	Vehicle Expense	0.00	0.00	1,788.77	1,788.77	1,800.00	11.23	1%
	<b>Total</b>	508.96	2,221.94	2,883.51	5,614.41	16,969.00	11,354.59	67%

**MAINE TOWNSHIP GENERAL TOWN FUND**

<b>75%</b>	<b>of the year remaining</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>YTD DISBURSE</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>% Left</b>
	<b>TOTAL OPERATING EXPENSE</b>	289,271.99	311,539.64	452,870.07	1,053,681.70	4,171,060.00	3,117,378.30	<b>75%</b>

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>Thursday, June 20, 2019</b>	02:34:58 PM						
	<b>REVENUE</b>							
	Beginning Balance							
	Property Tax	342,564.56	8,336.31	4,889.48	355,790.35	600,000.00	244,209.65	41%
	SS Reimbursement	380.00	0.00	0.00	380.00	10,813.00	10,433.00	96%
	Interest Income	599.81	4,979.02	594.47	6,173.30	6,010.00	-163.30	-3%
	Energy Assistance Revenue	1,146.00	928.00	562.00	2,636.00	21,066.00	18,430.00	87%
	<b>NET REVENUE</b>	<b>345,880.37</b>	<b>27,329.33</b>	<b>6,045.95</b>	<b>515,600.00</b>	<b>637,889.00</b>	<b>122,289.00</b>	<b>19%</b>
	<b>EXPENSES</b>							
	<b>EXPENSES-ADMINISTRATIVE</b>							
	Gross Pay Account	21,879.70	17,859.58	29,034.27	68,773.55	282,270.00	213,496.45	76%
	IDES	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	1,621.42	1,313.88	2,166.15	5,101.45	22,000.00	16,898.55	77%
	IMRF	2,332.38	1,903.83	3,095.06	7,331.27	31,000.00	23,668.73	76%
	Administrative Div. Health Ins.	7,423.54	7,423.54	7,423.54	22,270.62	83,482.00	61,211.38	73%
	Life Insurance	69.50	69.50	69.50	208.50	900.00	691.50	77%
	Dental Insurance	149.00	138.00	148.60	435.60	4,000.00	3,564.40	89%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Accounting Services	433.94	444.94	583.02	1,461.90	8,871.00	7,409.10	84%
	Conferences Meetings	0.00	0.00	0.00	0.00	340.00	340.00	100%
	Dues Subscriptions	0.00	0.00	0.00	0.00	50.00	50.00	100%
	Print Management	0.00	370.20	370.20	740.40	4,443.00	3,702.60	83%
	General Insurance-Liab-Bond	0.00	0.00	7,144.60	7,144.60	7,645.00	500.40	7%
	Legal Services	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging	0.00	0.00	0.00	0.00	885.00	885.00	100%
	Postage	290.98	226.35	232.10	749.43	3,475.00	2,725.57	78%
	Printing Publishing	370.20	1,664.96	0.00	2,035.16	628.00	-1,407.16	-224%
	Staff Training	0.00	0.00	0.00	0.00	389.00	389.00	100%
	Hearing Officer	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies	0.00	0.00	31.89	31.89	2,230.00	2,198.11	99%
	Operating Supplies/Maint	0.00	166.75	462.00	628.75	941.00	312.25	33%
	Computer Software Development	0.00	0.00	0.00	0.00	2,350.00	2,350.00	100%
	Comp Tech Support	520.00	520.00	520.00	1,560.00	6,240.00	4,680.00	75%
	<b>Total</b>	<b>35,090.66</b>	<b>32,101.53</b>	<b>51,280.93</b>	<b>118,473.12</b>	<b>462,144.00</b>	<b>343,670.88</b>	<b>74%</b>
	<b>EXPENSES-ASSISTANCE</b>							
	Client Insurance	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Emergency Assist Program	95.00	95.00	0.00	190.00	1,150.00	960.00	83%
	Prescription Drugs	0.00	0.00	0.00	0.00	1,157.00	1,157.00	100%
	Dental Services	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Medical Services	0.00	168.75	0.00	168.75	12.00	-156.75	-1306%
	Funeral & Burial Services	0.00	0.00	0.00	0.00	1.00	1.00	100%

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

75%	of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>Thursday, June 20, 2019</b>	02:34:58 PM						
	Client Utilities	961.08	786.31	808.20	2,555.59	7,569.00	5,013.41	66%
	Shelter-Rent	4,951.66	5,232.22	4,877.22	15,061.10	64,281.00	49,219.90	77%
	Ambulance Paramedic	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food/Pers essentials	6,000.00	6,000.00	0.00	12,000.00	42,555.00	30,555.00	72%
	Transport/Clothing	1,894.00	1,854.00	1,675.00	5,423.00	21,069.00	15,646.00	74%
	Transient	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Catastro. Med. Insurance	0.00	0.00	0.00	0.00	4,080.00	4,080.00	100%
	<b>Total</b>	<b>13,901.74</b>	<b>14,136.28</b>	<b>7,360.42</b>	<b>35,398.44</b>	<b>141,878.00</b>	<b>106,479.56</b>	<b>75%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>48,992.40</b>	<b>46,237.81</b>	<b>58,641.35</b>	<b>153,871.56</b>	<b>604,022.00</b>	<b>450,150.44</b>	<b>75%</b>

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

75% of the year remaining      **MAR**      **APR**      **MAY**      **YTD DISBURSE**      **BUDGET**      **BALANCE**      % Left

**REVENUE**

Property Tax	735,875.84	28,220.37	11,279.81	775,376.02	1,902,125.00	1,126,748.98	59%
Other Income	5,213.86	400.00	10,011.02	15,624.88	55,780.00	40,155.12	72%
Interest Income	795.16	853.25	831.67	2,480.08	3,618.00	1,137.92	31%
Permit Fees	0.00	425.00	0.00	425.00	14,068.00	13,643.00	97%
Persnl Prop Replacement Tx	0.00	16,961.19	20,620.68	37,581.87	73,033.00	35,451.13	49%
<b>NET REVENUE</b>	<b>741,884.86</b>	<b>46,859.81</b>	<b>42,743.18</b>	<b>831,487.85</b>	<b>2,048,624.00</b>	<b>1,217,136.15</b>	<b>59%</b>

**EXPENSES**

**GENERAL ROAD FUND-ADMINISTRATIVE**

Admin Salary Expense	4,659.48	4,659.48	6,989.22	16,308.18	59,000.00	42,691.82	72%
Health Insurance	9,520.80	12,166.19	12,236.63	33,923.62	159,300.00	125,376.38	79%
Life Insurance	55.60	83.40	97.30	236.30	1,200.00	963.70	80%
Dental Insurance	559.00	129.00	1,820.50	2,508.50	6,500.00	3,991.50	61%
Alcohol & Drug Testing	0.00	0.00	0.00	0.00	540.00	540.00	100%
Payroll Service	323.36	334.36	505.95	1,163.67	4,500.00	3,336.33	74%
Accounting Services	0.00	0.00	0.00	0.00	4,500.00	4,500.00	100%
Conferences Meetings	0.00	0.00	0.00	0.00	200.00	200.00	100%
Dues Subscriptions	0.00	0.00	250.00	250.00	720.00	470.00	65%
Legal Services	0.00	0.00	320.00	320.00	3,000.00	2,680.00	89%
Mileage Travel Expense	0.00	0.00	0.00	0.00	100.00	100.00	100%
Municipal Replacement Tax	0.00	0.00	0.00	0.00	32,664.00	32,664.00	100%
Postage	0.00	0.00	23.30	23.30	175.00	151.70	87%
Printing Publishing	0.00	1,323.51	234.35	1,557.86	6,000.00	4,442.14	74%
Telephone	459.93	598.96	597.35	1,656.24	5,800.00	4,143.76	71%
Training	0.00	0.00	0.00	0.00	500.00	500.00	100%
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Office Supplies	0.00	21.15	88.06	109.21	1,500.00	1,390.79	93%
Office Equipment	0.00	0.00	111.99	111.99	5,000.00	4,888.01	98%
Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0%
<b>Total</b>	<b>15,578.17</b>	<b>19,316.05</b>	<b>23,274.65</b>	<b>58,168.87</b>	<b>291,199.00</b>	<b>233,030.13</b>	<b>80%</b>

**GENERAL ROAD FUND-MAINTENANCE**

Maint Salary Expense	16,015.40	0.00	0.00	16,015.40	145,000.00	128,984.60	89%
Maintenance-Uniforms	827.59	230.77	600.97	1,659.33	4,500.00	2,840.67	63%
Building Maintenance	0.00	0.00	0.00	0.00	5,500.00	5,500.00	100%
Equipment Leasing Maint	1,027.60	1,874.64	2,955.16	5,857.40	62,500.00	56,642.60	91%
Landfill Charges - GRF	0.00	0.00	0.00	0.00	500.00	500.00	100%
Rentals	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
Street Lighting	0.00	4,565.16	5,020.96	9,586.12	51,500.00	41,913.88	81%
Tree Removal & Spraying	0.00	391.50	0.00	391.50	15,000.00	14,608.50	97%
Utilities	994.79	61.63	890.55	1,946.97	8,000.00	6,053.03	76%
Tree Replacement Program	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

75% of the year remaining	MAR	APR	MAY	YTD DISBURSE	BUDGET	BALANCE	% Left
Gasoline Oil	375.99	1,119.23	1,594.23	3,089.45	30,000.00	26,910.55	90%
Building & Oper Sup Mat 1	0.00	299.71	0.00	299.71	4,500.00	4,200.29	93%
Maint Equip & Small Tools	0.00	112.12	31.93	144.05	10,000.00	9,855.95	99%
Supplies (Equipment)	619.46	637.44	269.95	1,526.85	22,000.00	20,473.15	93%
Supplies Roads GRF	0.00	32.33	190.91	223.24	4,500.00	4,276.76	95%
Supplies Snow Removal	0.00	0.00	0.00	0.00	50,000.00	50,000.00	100%
<b>Total</b>	<b>19,860.83</b>	<b>9,324.53</b>	<b>11,554.66</b>	<b>40,740.02</b>	<b>415,500.00</b>	<b>374,759.98</b>	<b>90%</b>

**PERMANENT ROAD FUND**

Labor On Roads	13,003.09	25,827.39	40,899.62	79,730.10	335,000.00	255,269.90	76%
Drainage	0.00	0.00	0.00	0.00	15,000.00	15,000.00	100%
Engineering Services	0.00	2,150.00	4,611.25	6,761.25	30,000.00	23,238.75	77%
Landfill Charges - PRF	0.00	0.00	1,135.75	1,135.75	12,000.00	10,864.25	91%
Project Expenses	0.00	0.00	0.00	0.00	3,500.00	3,500.00	100%
Maintenance Roads	0.00	0.00	0.00	0.00	405,000.00	405,000.00	100%
Supplies / Roads PRF	50.50	815.68	172.84	1,039.02	50,000.00	48,960.98	98%
<b>Total</b>	<b>13,053.59</b>	<b>28,793.07</b>	<b>46,819.46</b>	<b>88,666.12</b>	<b>850,500.00</b>	<b>761,833.88</b>	<b>90%</b>

**EQUIPMENT & BUILDING FUND**

Equipment	730.00	0.00	0.00	730.00	225,000.00	224,270.00	100%
Building	0.00	0.00	0.00	0.00	15,000.00	15,000.00	100%
Storage Building	1,403.75	2,860.29	1,473.93	5,737.97	7,500.00	1,762.03	23%
<b>Total</b>	<b>2,133.75</b>	<b>2,860.29</b>	<b>1,473.93</b>	<b>6,467.97</b>	<b>247,500.00</b>	<b>241,032.03</b>	<b>97%</b>

**SOCIAL SECURITY FUND**

Social Security	2,502.47	2,258.24	3,580.24	8,340.95	40,500.00	32,159.05	79%
<b>Total</b>	<b>2,502.47</b>	<b>2,258.24</b>	<b>3,580.24</b>	<b>8,340.95</b>	<b>40,500.00</b>	<b>32,159.05</b>	<b>79%</b>

**INSURANCE FUND**

Workmans Compensation	0.00	0.00	19,112.00	19,112.00	20,818.00	1,706.00	8%
Unemployment Insurance	0.00	0.00	0.00	0.00	535.00	535.00	100%
Gen Ins Liability Ins Bond	0.00	0.00	38,019.00	38,019.00	37,443.00	-576.00	-2%
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>57,131.00</b>	<b>57,131.00</b>	<b>58,796.00</b>	<b>1,665.00</b>	<b>3%</b>

**IL MUNICIPAL RETIREMENT FUND**

IMRF	3,590.07	3,249.90	5,104.95	11,944.92	64,000.00	52,055.08	81%
IMRF Employer ERI Cost	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
<b>Total</b>	<b>3,590.07</b>	<b>3,249.90</b>	<b>5,104.95</b>	<b>11,944.92</b>	<b>65,000.00</b>	<b>53,055.08</b>	<b>82%</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>56,718.88</b>	<b>65,802.08</b>	<b>148,938.89</b>	<b>271,459.85</b>	<b>1,968,995.00</b>	<b>1,697,535.15</b>	<b>86%</b>

MOTION TO APPROVE PAYROLL FOR PAYDATES OF MAY 31, 2019 AND  
JUNE 14, 2019 AND ROAD DISTRICT CHECKS #20924 THROUGH  
CHECK #20965 IN THE AMOUNT OF \$285,974.92.

Maine Township Road & Bridge Fund  
JUNE 2019

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
20804V	June 14	VOID	VOID	(639.22)
20845V	June 14	VOID	VOID	(200.87)
Wire	May 31	Federal Electronic Payroll System	Federal Taxes	4,044.81
Wire	May 31	Illinois Department of Revenue	State Taxes	698.06
S/C	May 31	Paychex	Service Fee	168.65
Dir.Deposit	May 31	Richard A. Brandes	Payroll Check	1,760.25
Dir.Deposit	May 31	Peter Douvalakis	Payroll Check	2,676.09
Dir.Deposit	May 31	Jason D. Fox	Payroll Check	1,589.69
Dir.Deposit	May 31	Dawne Scheel Hayman	Payroll Check	1,551.98
Dir.Deposit	May 31	Peter A. Jimenez	Payroll Check	1,496.81
Dir.Deposit	May 31	Justin E. Mac Intyre	Payroll Check	1,694.74
20924	June 3	Blue Cross Blue Shield of IL	June Health Insurance	9,923.67
20925	June 3	The Lincoln National	Employer Paid Life Insurance	83.40
20926	June 3	Vision Service Plan (IL)	VSP Vol Vision Insurance	6.60
20927	June 3	The Lincoln National	Vol Life Insurance	75.68
Wire	June 14	Federal Electronic Payroll System	Federal Taxes	5,174.69
Wire	June 14	Illinois Department of Revenue	State Taxes	916.67
S/C	June 14	Paychex	Service Fee	201.79
Dir.Deposit	June 14	Richard A. Brandes	Payroll Check	1,748.99
Dir.Deposit	June 14	Richard A. Brandes	Payroll Check	467.75
Dir.Deposit	June 14	Peter Douvalakis	Payroll Check	2,713.53
Dir.Deposit	June 14	Peter Douvalakis	Payroll Check	1,391.14
Dir.Deposit	June 14	Jason D. Fox	Payroll Check	1,512.36
Dir.Deposit	June 14	Jason D. Fox	Payroll Check	459.09
Dir.Deposit	June 14	Dawne Scheel Hayman	Payroll Check	1,606.28
Dir.Deposit	June 14	Dawne Scheel Hayman	Payroll Check	409.19
Dir.Deposit	June 14	Peter A. Jimenez	Payroll Check	1,532.93
Dir.Deposit	June 14	Peter A. Jimenez	Payroll Check	390.06
Dir.Deposit	June 14	Justin E. Mac Intyre	Payroll Check	1,696.09
Dir.Deposit	June 14	Justin E. Mac Intyre	Payroll Check	477.25
20928	June 25	Maine Township-Town Fund	Summer 2019 Mainely News	1,327.68
20929	June 25	Ancel Glink P.C.	Legal Services	315.00
20930	June 25	Beverly Material LLC	Supplies for Road	1,025.21
20931	June 25	Burns Industrial Supply	Maint. Equipment & Small Tools	231.01
20932	June 25	Casey Equipment Company, Inc.	Equipment Maintenance	3,408.82
20933	June 25	Conserv FS	Fuel	2,190.18
20934	June 25	Damiano Diesel Service	Equipment Maintenance	606.13
20935	June 25	Des Plains Material & Supply	Supplies for Road	336.62
20936V	June 25	VOID	Void	-
20937	June 25	Peter Douvalakis	Reimbursement for Phone	50.00
20938	June 25	Peter Douvalakis	Bonus-Declined Insurance	2,500.00
20939	June 25	HDS White Cap Const Supply	Equipment Maintenance	273.63
20940	June 25	Healy Asphalt Co LLC	Supplies for Road	316.47



20941	June 25	Hydraulic Pheumatic Corp	Equipment Maintenance	2,800.00
20942	June 25	Interstate Billing Service, Inc.	Equipment Maintenance	245.00
20943	June 25	Journal & Topics News	Legal Notice	206.78
20944	June 25	Chris Koenen	Equipment Purchase Refund	271.89
20945	June 25	MacMunnis, Inc. AAF ComEd	Offsite Storage	1,473.93
20946	June 25	Maine Township-Town Fund	May Dental Expense	1,820.50
20947	June 25	Metro Federal Credit Union	Telephone & Communication	200.10
20948	June 25	Napa Auto Parts-Des Plaines	Equipment Supplies & Parts	425.19
20949	June 25	Blue Tarp Credit Services	Annual Renewal	39.99
20950	June 25	Runco Office Supply	Office Supplies	180.13
20951	June 25	Security Benefit	Deferred Comp 5/31-6/14	890.00
20952	June 25	Spaceco, Inc.	Engineering Services	5,555.64
20953	June 25	Standard Equipment Co.	Equipment Purchased New Sweeper	202,710.00
20954	June 25	Treasurer, State of IL	Agreement MTH & IDOT Reimb	3,688.02
20955	June 25	Tredroc Tire Services	Flat Repair	32.90
20956	June 25	Vollmar Clay Products Co.	Drainage Supplies for the Road	534.00
20957	June 25	West Side Tractor Sales	Equipment Maintenance	339.67
20958	June 25	AT&T	Service 6/4-7/3	393.83
20959	June 25	AT&T	Internet Service 6/3-7/2	61.53
20960	June 25	Comed-Garage	Service 5/6-6/5	244.71
20961	June 25	Comed-Street Lighting	Service 4/18-5/17	4,457.14
20962	June 25	Comed-Traffic Signals	Service 4/26-5/28	55.04
20963	June 25	City of Des Plaines, Water Dep	Service 3/25-5/25	68.25
20964	June 25	Groot Industries, Inc.	Service 5/10/19	979.80
20965	June 25	Verizon Wireless	Cell Phone 5/4-6/3	91.98
				\$ 285,974.92

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of May 31, 2019, and June 14, 2019 and Road District Checks #20924 through Checks #20965 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 25TH DAY OF JUNE, 2019

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:  
  
\_\_\_\_\_  
Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF MAY 31, 2019 AND  
JUNE 14, 2019 AND GENERAL TOWN FUND CHECKS #56887 THROUGH  
CHECK #56970 IN THE AMOUNT OF \$350,147.82.

# Maine Township General Town Fund

**JUNE 2019**

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
56833V	June 5	VOID	Void	(850.00)
Wire	May 31	Federal Electronic Payroll System	Federal Taxes	13,862.67
Wire	May 31	Illinois Department Of Revenue	State Taxes	2,666.19
S/C	May 31	Paychex	Service Fee	344.66
3369	May 31	Susan Moylan Krey	Payroll Check	625.73
3370	May 31	Dorothy D. Moran	Payroll Check	499.23
3371	May 31	Terrence Donnelly	Payroll Check	446.88
Dir.Deposit	May 31	Laura J. Morask	Payroll Check	715.71
Dir.Deposit	May 31	Peter W. Gialamas	Payroll Check	367.62
Dir.Deposit	May 31	Dayna E. Berman	Payroll Check	2,511.22
Dir.Deposit	May 31	Denise M. Jajko	Payroll Check	1,898.60
Dir.Deposit	May 31	Doriene K. Prorak	Payroll Check	1,565.95
Dir.Deposit	May 31	Jessica M. Fox	Payroll Check	884.88
Dir.Deposit	May 31	John P. McKenna	Payroll Check	366.46
Dir.Deposit	May 31	Marty Cook	Payroll Check	632.06
Dir.Deposit	May 31	Michael A. Samaan	Payroll Check	1,518.57
Dir.Deposit	May 31	Nader A. Ghazaleh Sr.	Payroll Check	1,116.76
Dir.Deposit	May 31	Nicholas W. Kanehl	Payroll Check	893.22
Dir.Deposit	May 31	Ramsin S. Youkhanes	Payroll Check	163.87
Dir.Deposit	May 31	Robert M. Carozza	Payroll Check	68.42
Dir.Deposit	May 31	Sophia R. Nyanue	Payroll Check	108.25
Dir.Deposit	May 31	Stephen T. Basista	Payroll Check	169.42
Dir.Deposit	May 31	Tracy D. Cummings	Payroll Check	1,114.69
Dir.Deposit	May 31	Victoria K. Rizzo	Payroll Check	1,729.20
Dir.Deposit	May 31	Debra A. Babich	Payroll Check	1,466.16
Dir.Deposit	May 31	Elizabeth J. Coy	Payroll Check	1,425.12
Dir.Deposit	May 31	Faris E. Dababneh	Payroll Check	1,106.20
Dir.Deposit	May 31	Mary Dolores Phillips	Payroll Check	1,288.23
Dir.Deposit	May 31	Anne M. Kolpak-Camarano	Payroll Check	1,319.31
Dir.Deposit	May 31	Anna E. Lydka	Payroll Check	1,547.84
Dir.Deposit	May 31	Branka Mackic-Aleksic	Payroll Check	950.90
Dir.Deposit	May 31	Kristina A. Christie	Payroll Check	934.57
Dir.Deposit	May 31	Naomi J. Bowman	Payroll Check	1,152.14
Dir.Deposit	May 31	Richard D. Lyon	Payroll Check	2,418.62
Dir.Deposit	May 31	Yessenia Cornejo	Payroll Check	1,363.66
Dir.Deposit	May 31	Marie C. Dachniwsky	Payroll Check	1,506.45
Dir.Deposit	May 31	Monika Jaroszewicz	Payroll Check	1,355.07
Dir.Deposit	May 31	Oksana T. Bukaczyk	Payroll Check	1,136.98
Dir.Deposit	May 31	Therese A. Tully	Payroll Check	1,512.48
Dir.Deposit	May 31	Annette Galante	Payroll Check	1,020.04
Dir.Deposit	May 31	Catherine Fredericksen	Payroll Check	433.77

Dir.Deposit	May 31	Rosalind Luburich	Payroll Check	558.65
Dir.Deposit	May 31	Wieslawa Tytko	Payroll Check	1,645.22
Dir.Deposit	May 31	John Bennett	Payroll Check	135.43
56887	June 3	The Lincoln National	Employer Paid Life Insurance	403.10
56888	June 3	AFLAC	AFLAC	138.09
56889	June 3	Republic Svc#551	Pick-Up Service 06/01-06/30/2019	277.94
56890	June 3	Blue Cross Blue Shield	June Health Insurance	64,540.23
56891	June 3	COMCAST	Internet & FAX 5/19-6/18/19	314.57
56892	June 3	City Of Des Plaines	2019 Annual 4th Of July Parade	50.00
56893	June 3	Office Equipment Leasing Co.	Print Management	1,376.00
56894	June 3	NCPERS Group Life Ins.	IMRF Vol Life Insurance	96.00
56895	June 3	The Lincoln National	Vol Life Insurance	104.89
56896	June 3	Vision Service Plan (IL)	VSP Vol Vision Insurance	118.16
Wire	June 10	IMRF	Illinois Municipal Retirement Fund	28,994.84
56897	June 10	US Postmaster	Postage Mainely News Summer 2019	8,952.28
56898	June 12	Access One, Inc.	Pot Line Service-Alarms, Elev, Fax	132.96
56899	June 12	Aqua Illinois, Inc.	Utilities-Water & Sewer 4/25-5/24	44.03
56900	June 12	Bond, Dickson & Associates, PC	IMRF Legal Fees	4,773.30
56901	June 12	Comcast Business	June Business Voice Edge Serv	1,422.08
56902	June 12	Comed	OEM Service 5/6-6/5	226.87
56903	June 12	Dish	Service 5/26-6/25	48.03
56904	June 12	Security Benefit	Deferred Comp Contributions	610.00
56904V	June 12	VOID	Void	(610.00)
56905	June 12	Verizon Wireless-Admin	Telecommunications-Cell Phones	164.66
Wire	June 14	Paychex ESR & FSA	Time Attendance Fee	576.90
Wire	June 14	Federal Electronic Payroll System	Federal Taxes	16,680.13
Wire	June 14	Illinois Department Of Revenue	State Taxes	3,133.49
S/C	June 14	Paychex	Service Fee	403.86
3372	June 14	Susan Moylan Krey	Payroll Check	625.68
3373	June 14	Walter Kazmierczak	Payroll Check	4,137.92
3374	June 14	David A. Carrabotta	Payroll Check	-
3375V	June 14	VOID	Void	-
3376	June 14	Dorothy D. Moran	Payroll Check	302.58
3377	June 14	Terrence Donnelly	Payroll Check	446.88
3378V	June 14	VOID	Void	-
Dir.Deposit	June 14	Laura J. Morask	Payroll Check	715.71
Dir.Deposit	June 14	Peter W. Gialamas	Payroll Check	367.62
Dir.Deposit	June 14	Claire R. McKenzie	Payroll Check	434.81
Dir.Deposit	June 14	Kimberly Jones	Payroll Check	416.73
Dir.Deposit	June 14	Susan Kelly Sweeney	Payroll Check	453.58
Dir.Deposit	June 14	Dayna E. Berman	Payroll Check	2,449.48
Dir.Deposit	June 14	Denise M. Jajko	Payroll Check	1,668.47
Dir.Deposit	June 14	Doriene K. Prorak	Payroll Check	1,543.58
Dir.Deposit	June 14	Jessica M. Fox	Payroll Check	862.87
Dir.Deposit	June 14	John P. McKenna	Payroll Check	716.63
Dir.Deposit	June 14	Marty Cook	Payroll Check	632.06

Dir.Deposit	June 14	Michael A. Samaan	Payroll Check	1,496.19
Dir.Deposit	June 14	Nader A. Ghazaleh Sr.	Payroll Check	1,116.76
Dir.Deposit	June 14	Nicholas W. Kanehl	Payroll Check	869.90
Dir.Deposit	June 14	Robert M. Carrozza	Payroll Check	72.69
Dir.Deposit	June 14	Sophia R. Nyanue	Payroll Check	150.07
Dir.Deposit	June 14	Stephen T. Basista	Payroll Check	249.24
Dir.Deposit	June 14	Tracy D. Cummings	Payroll Check	1,075.89
Dir.Deposit	June 14	Victoria K. Rizzo	Payroll Check	1,658.60
Dir.Deposit	June 14	Carol A. Langan	Payroll Check	1,381.77
Dir.Deposit	June 14	Debra A. Babich	Payroll Check	1,403.56
Dir.Deposit	June 14	Elizabeth J. Coy	Payroll Check	1,347.92
Dir.Deposit	June 14	Faris E. Dababneh	Payroll Check	1,029.09
Dir.Deposit	June 14	Mary Dolores Phillips	Payroll Check	1,215.18
Dir.Deposit	June 14	Anne M. Kolpak-Camarano	Payroll Check	1,269.49
Dir.Deposit	June 14	Anna E. Lydka	Payroll Check	1,482.76
Dir.Deposit	June 14	Branka Mackic-Aleksic	Payroll Check	899.71
Dir.Deposit	June 14	Kristina A. Christie	Payroll Check	908.76
Dir.Deposit	June 14	Naomi J. Bowman	Payroll Check	1,128.84
Dir.Deposit	June 14	Richard D. Lyon	Payroll Check	2,185.80
Dir.Deposit	June 14	Yessenia Cornejo	Payroll Check	1,343.45
Dir.Deposit	June 14	Marie C. Dachniwsky	Payroll Check	1,412.19
Dir.Deposit	June 14	Monika Jaroszewicz	Payroll Check	1,324.01
Dir.Deposit	June 14	Oksana T. Bukaczyk	Payroll Check	1,113.68
Dir.Deposit	June 14	Therese A. Tully	Payroll Check	1,473.93
Dir.Deposit	June 14	Karen A. Cohen	Payroll Check	1,151.54
Dir.Deposit	June 14	Annette Galante	Payroll Check	997.54
Dir.Deposit	June 14	Catherine Fredericksen	Payroll Check	402.81
Dir.Deposit	June 14	Rosalind Luburich	Payroll Check	487.12
Dir.Deposit	June 14	Wieslawa Tytko	Payroll Check	1,587.35
Dir.Deposit	June 14	John Bennett	Payroll Check	135.43
56906V	June 25	VOID	Void	-
56907V	June 25	VOID	Void	-
56908V	June 25	VOID	Void	-
56909V	June 25	VOID	Void	-
56910V	June 25	VOID	Void	-
56911	June 25	Metro Federal Credit Union	Print/Publishing/Consult/MaineStay	207.25
56912	June 25	Metro Federal Credit Union	Vehicle Expense/Code Enforc.	40.98
56913	June 25	Metro Federal Credit Union	Operating Supp/Capital Fund/Admin	1,856.78
56914	June 25	Metro Federal Credit Union	Special Programs/Website/Admin	1,680.57
56915	June 25	Metro Federal Credit Union	Programs/Recovery Connect	1,768.88
56916V	June 25	VOID	Void	-
56917V	June 25	VOID	Void	-
56918	June 25	Action Territory	Summer Camp Field Trip	505.78
56919	June 25	Amanda Dee	Recovery Connect. Flyer	250.00
56920	June 25	AD Images, Inc.	Summer Camp Tees	433.85
56921	June 25	All Season Maintenance, Inc.	Lawn Care - May 2019	1,350.00

56922	June 25	Ancel Glink P.C.	Corporate Legal Fees / Services	9,204.50
56923	June 25	Anderson Pest Solutions	Pest Management Serv. June 2019	96.05
56924	June 25	Avenues to Independence	Grant Payment 3	4,088.00
56925	June 25	The Barefoot Hawaiian, Inc.	Deposit for NNO-August 6, 2019	242.50
56926	June 25	Barton Marketing Group	May 2019 Retainer for Public Info	3,541.00
56927	June 25	BCI, Inc.	Food Pantry, Boxes	1,175.50
56928	June 25	Bishop Plumbing, Inc.	Plumbing	3,169.25
56929	June 25	Bond, Dickson & Associates, PC	IMRF Legal Service	4,773.30
56930	June 25	Canteen Refreshment Services	Operating Supplies-Coffee	226.19
56931	June 25	The Center of Concern	Grant Payment 4	3,341.00
56932	June 25	Chicago Tribune Co.	Quarter Page/PRCommunity Guide	483.00
5693	June 25	Children's Advocacy Center	Grant Payment 1	985.00
56934	June 25	Comcast Cable	Internet & Voice 6/17/19-7/16/19	59.50
56935	June 25	Comed	Electricity& Delivery 5/7/19-6/7/19	1,098.18
56936	June 25	Cook County Sheriff's	Mar & April Veh & Officer Usage	8,600.00
56937	June 25	Crossfit-88, Inc.	RecoveryConnect.Crossfit Classes	800.00
56938	June 25	Des Plaines, City Water	Water&Sewer Service3/25-5/25/19	228.64
56939	June 25	Office Equipment Leasing Co.	Print Management	1,376.00
56940	June 25	Des Plaines Park District	Summer Camp Scholarship	671.00
56941	June 25	District 63 Education	Grant Payment 3	1,875.00
56942	June 25	Fish	Grant Payment 1	1,200.00
56943	June 25	Gameworks	Summer Camp Field Trip	185.50
56944	June 25	Garvey's Office Products	Office Supplies	206.98
56945	June 25	Graphic Solutions, Inc.	Printing Publishing	810.00
56946	June 25	The Josselyn Center	Grant Payment 3	8,650.00
56947	June 25	Journal & Topics Newspapers	Clerk Subscript & Taste of PR Ad	292.00
56948	June 25	Kim Cleland Yog, LLC	Recovery Connect Yoga	600.00
56949	June 25	Leyden Family Service	Grant Payment 3	4,683.00
56950	June 25	Liberty Mutual Insurance	Notary Bond/Karen Cohen	50.00
56951	June 25	Life Span	Grant Payment 3	1,317.00
56952	June 25	Maine Niles Assoc of Spec Rec	Summer Camp Scholarship	158.40
56953	June 25	McGrath Consulting Group, Inc.	McGrath Consulting	9,876.00
56954	June 25	Niles Park District	Summer Camp Scholarship	700.00
56955	June 25	Nicor Gas	Utilities - Service 5/13-6/11/19	169.71
56956	June 25	NW Suburban Day Care Ctr	Grant Payment 4	3,550.00
56957	June 25	Ontap Company	Water Filter	75.00
56958	June 25	Park Ridge Stationers	Operating Supplies	941.05
56959	June 25	Pentegra Systems LLC	Installation of Media Recorder	620.44
56960	June 25	Pitney Bowes, Inc.	Postage Machine 3/20-6/29/19	1,364.16
56961	June 25	Pitney Bowes Purchase Power	Passport Postage	1,292.00
56962	June 25	Presstech, Inc.	Mainely News & Senior Newsletter	8,171.00
56963	June 25	Schaumburg Park Dist.	Summer Camp Field Trip	149.50
56964	June 25	Security Benefit	Deferred Comp Contributions	1,380.00
56965	June 25	Sparkles Entertainment, Inc.	National Night Out-August 6, 2019	650.00
56966	June 25	Township Official of Cook County	2019 Membership Dues	2,000.00
56967	June 25	Turning Point Behavioral	Grant Payment 3	3,666.00

56968	June 25	Tom Vaughn-Chapter 13 Trustee	Wage Garnishment	397.00
56969	June 25	Warehouse Direct	Computer Tech Supp	2,600.00
56970	June 25	Wings	Grant Payment 1	1,450.00
				<u>\$ 350,147.82</u>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of May 31, 2019 and June 14, 2019 and General Town Fund Checks #56887 through Check #56970 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 25TH DAY OF JUNE 2019.

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Trustees

**RESOLUTION AS TO PARTICIPATION OF MAINE TOWNSHIP GOVERNING AND  
NON-GOVERNING ELECTED OFFICIALS IN IMRF**

**WHEREAS**, the Maine Township (“Township”) is a township duly organized and existing pursuant to the Township Code, 60 ILCS 5/1-1 *et seq.*; and

**WHEREAS**, the Township is a participating municipality in the Illinois Municipal Retirement Fund (“IMRF”); and

**WHEREAS**, as recognized by IMRF in Appeal of IMRF Eligibility of Assessor Susan Moylan Krey MID#: 218-1868, IMRF Resolution 2017-02-13 required that the legislative body of units of government participating in IMRF recertify every two years that elected positions meet the applicable IMRF hourly standard; and

**WHEREAS**, as recognized by IMRF in Appeal of IMRF Eligibility of Assessor Susan Moylan Krey MID#: 218-1868, the Township voted not to recertify the elected positions of Supervisor, Clerk, Assessor and Highway Commissioner (collectively “Elected Officials”), as IMRF eligible, which legislative determination is expressed in Township Resolution 2017-7; and

**WHEREAS**, as determined by IMRF in Appeal of IMRF Eligibility of Assessor Susan Moylan Krey MID#: 218-1868, the Township’s intentional legislative decision to not recertify its Elected Officials for eligibility in IMRF in the Township’s Resolution 2017-7, as required by IMRF Resolution 2017-02-13, rendered Assessor Susan Moylan Krey ineligible for participation in IMRF up to May 17, 2019, without consideration of any actual hours worked by Assessor Susan Moylan Krey; and

**WHEREAS**, on May 17, 2019, IMRF approved Resolution 2019-05-09(d), prospective in application, rescinding its Resolution 2017-02-13 along with the requirement that the legislative body of the unit of government participating in IMRF recertify every two years that elected positions meet the applicable IMRF hourly standard; and

**WHEREAS**, IMRF Resolution 2019-05-09(d) vests the participating member’s IMRF Authorized Agent, alone, with the power to certify that elected positions meet the applicable IMRF annual hourly standard; and

**WHEREAS**, on May 23, 2019, the Assessor Susan Moylan Krey secured the required certification from the Township’s then IMRF Authorized Agent, and submitted the certification to IMRF that the elected position of Township Assessor meets the applicable IMRF annual hourly standard; and

**WHEREAS**, tender of this certification to IMRF was contrary to and ignored the August 2017 legislative determination of the Township Board relative to IMRF eligibility of elected positions, including that of Assessor; and



**WHEREAS**, the certification being in error, it was properly withdrawn on May 28, 2019 by the Township's duly appointed IMRF Authorized Agent, which withdrawal was prior to any IMRF determination as to eligibility of the Assessor to secure IMRF benefits; and

**WHEREAS**, there is no valid certification by the Township's IMRF Authorized Agent that the elected position of Township Assessor meets the applicable IMRF annual hourly standard on file with IMRF, as expressly required by IMRF Resolution 2019-05-09(d); and

**WHEREAS**, it is the Township's position that IMRF is not authorized to consider the grant of IMRF eligibility to the Assessor, irrespective of consideration of actual hours worked, when the strict requirements of IMRF Resolution 2019-05-09(d) have not been met; and

**WHEREAS**, the Township Board affirms the legislative determination made in Resolution 2017-7, the validity of which has been duly recognized by IMRF, that the elected positions of Township Supervisor, Clerk, Assessor and Highway Commissioner, do not meet the applicable IMRF annual hourly standard for eligibility for IMRF benefits.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAINE TOWNSHIP BOARD OF TRUSTEES, COOK COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1.** The recitals set above are incorporated herein and made a part hereof.

**SECTION 2.** That the elected positions of Township Supervisor, Clerk, Assessor and Highway Commissioner, continue to not meet the applicable IMRF annual hourly standard for eligibility for IMRF benefits, as previously determined by the vote taken in consideration of Township Resolution 2017-7.

**SECTION 3.** This Resolution shall take effect immediately upon adoption.

**SECTION 4.** All resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

Adopted this 25th day of June, 2019

AYE

NAY

Supervisor Laura J. Morask  
Trustee Kimberly Jones  
Trustee David A. Carrabotta  
Trustee Claire R. McKenzie  
Trustee Susan Kelly Sweeney

ATTEST:

\_\_\_\_\_  
Peter Gialamas, Town Clerk

## GENERAL AGREEMENT AND CONTRACT FOR PROFESSIONAL SERVICES

AGREEMENT is made effective June 27, 2019 between the TOWN OF MAINE, a municipal corporation with its principal office at 1700 Ballard Road, Park Ridge, Illinois 60068 (the "Township") and Barton & Barton Ltd. dba Barton Marketing Group with its principal office at 1007 South Cleveland Avenue, Park Ridge, Illinois 60068 (the "Contractor").

1. Appointment and Authorization of Contractor. The Contractor is hereby retained and appointed to represent the Township in carrying out its public information program. The Contractor shall perform as an independent contractor, not as an employee, and is not entitled to any employee benefits which are or may be offered to Township employees. The Contractor assumes all responsibility for any state, federal, or local taxes due and owing as a result of this Agreement with no responsibility on the part of the Township. The Contractor shall communicate solely with the Administrator or with the Township Supervisor or their designee. The Township shall not have any responsibility, control or supervision over the Contractor's office and/or methods of operation.

2. Contractor's Services. The Contractor shall act as the Township's public information representative and perform upon prior authorization by the Township, any or all of the following services to the extent necessary to meet the Township's needs:

- (a) Develop and maintain a public information program designed to meet the Township's needs within its budgetary limitations. This includes a month by month editorial calendar for Mainely News and press releases.
- (b) Counsel the Township on its overall public information program.
- (c) Determine and analyze the effect of the public information program used.
- (d) Write, edit and prepare text copy for Mainely News and press releases used in the program. Other projects will be subject to a separate price quote.
- (e) Analyze all communications media and select those which are most suitable for use by the Township.
- (f) Arrange for any special talent required, such as graphic design, photography, printing and mail services with prior approval of the Township.
- (g) Communicate primarily with the Administrator to discuss press releases or other media needs but also be available on an as-needed basis to meet or communicate with the Supervisor. The Administrator will be responsible for coordinating all review and approvals of press releases, ads and other materials by elected officials, department heads and staff. Feedback/comments, etc. will come from the Administrator to the Agency and also give the final approvals.

- (h) Prepare press releases and forward them to appropriate newspapers or other media by fax, mail, electronic submission or other appropriate means.
- (i) Prepare articles and select photographs for the Township newsletter and other publications, take photographs or assign photographers, as needed. Order pictures, write photo captions and prepare photos to be sent to appropriate news media.
- (j) Monitor newspapers and online media for press coverage (both press releases sent from Maine Township and other coverage).
- (k) As determined in conference with the Supervisor, speak with newspaper/media staff or prepare correspondence in response to coverage.
- (l) As requested by the Supervisor, prepare letters to the editor.
- (m) Prepare text, arrange for graphic services, and place display advertising in local newspapers and other publications with approval of the Supervisor.
- (n) Will attend, only as needed, regular board meetings as determined with consultation with the Supervisor or the Administrator and handle media inquiries prior to or following such meetings. Will attend Department Head meeting upon the occasional request of the Administrator.
- (o) Be available for other public information assignments, as requested by the Supervisor or Administrator.

3. Contractor's Compensation. For all of the services rendered by Contractor, the Contractor shall receive an annual retainer fee of \$40,800, payable monthly in equal monthly installments of \$3,400.00. In addition, Contractor shall be entitled to reimbursement for all out-of-pocket expenses that are pre-approved by the Township or for which the Contractor shall submit receipts. Reimbursement of expenses shall not include mileage or travel within the Township or local line use of telephone or faxes. No commissions will be paid on any advertising or other sales activity due on behalf of the township for projects currently in existence. Any other projects will be subject to mutual approval and negotiation of additional compensation.

4. Duration and Termination.

(a) Term. This Agreement shall become effective on June 27, 2019 and shall continue in force to expire on June 27, 2020 unless sooner modified or terminated as provided herein. It may be extended by mutual agreement on a month-to-month basis under the current terms.

(b) Termination: Work in Progress. Either part may terminate this Agreement by giving the other party written notice at least 90 days prior to the effective date of termination.

(c) Termination Billings. Upon termination of this Agreement, the Contractor shall bill the Township for all amounts not previously billed and due the Contractor at the time of termination and be entitled to the full amount of the monthly retainers due to the end of the notification period.

5. Assignments and Delegation. Neither party may assign any rights or delegate any duties hereunder without the express prior written consent of the other.

6. Modification. This writing contains the entire agreement of the parties. No representations were made or relied upon by either party, other than those that are expressly set forth. No agent, employee or other representative of either party is empowered to alter any of the items of this Agreement, unless done in writing and signed by an executive officer of the Contractor and the Township Supervisor.

7. Work Product. All work product and materials produced by the Contractor pursuant to this contract shall remain the property of the Township.

8. Controlling Law. The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of Illinois.

9. Waiver. The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or a breach or conduct or as a waiver of any further violation, breach or conduct.

10. Notices. All notices pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand delivery, through the United States Post Office by certified mail with return receipt requested or by facsimile with hard copy and proof of facsimile being mailed by regular mail. Faxed signatures are accepted as originals. The addresses set forth above for the respective parties shall be the places where notices shall be sent, unless notice of a change of address is given.

Executed as of the date first above written.

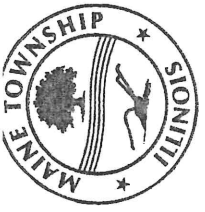
On Behalf of the Contractor

On Behalf of the Township

\_\_\_\_\_  
President

\_\_\_\_\_  
Supervisor

Attest: \_\_\_\_\_



**Peter Gialamas**

Clerk

**CLERK'S SERVICES FOR THE YEAR 2019**

Supervisor  
Laura J. Morask

Clerk  
Peter Gialamas

Assessor  
Susan Moylan Krey

Highway Commissioner  
Walter Kazmierczak

Trustees  
Kimberly Jones  
David A. Carrabotta, Esq.  
Claire R. McKenzie  
Susan Kelly Sweeney

General Offices  
1700 Ballard Road  
Park Ridge, Illinois 60068  
847-297-2510  
847-297-1335 Fax

Highway Department  
1401 Redeker Road  
Des Plaines, Illinois 60016  
847-297-5225  
847-297-8723 Fax

Month	Voter Registr.	Vehicle Stickers	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MaineLines Tickets	TOTAL
January	0	126	1	0	12	300	0	6	23	167	635
	1	174	3	0	32	422	0	11	15	110	768
February	0	165	2	0	24	250	0	16	35	102	594
	2	150	5	0	37	304	0	14	16	20	548
March	0	148	3	13	36	340	0	16	89	63	708
	0	190	7	34	15	451	0	17	39	77	830
April	0	142	2	26	29	291	530	32	287	87	1426
	0	133	3	41	23	325	0	15	103	132	775
May	0	122	0	25	29	266	0	19	368	145	974
	1	533	2	23	33	290	0	11	221	160	1,274
June											
July											
August											
September											
October											
November											
December											
<b>TOTAL</b>	14	11,380	42	139	373	3,299	1,096	191	2,113	1,363	20,010

\* The numbers in the second row indicate services provided in the year 2018

# **General Assistance Monthly Report**

**May 2019**

**Director of General Assistance: Austin Kelso**

## **General Assistance:**

In May 2019 we opened one new GA client and closed one existing client, resulting in our number of ongoing GA clients remaining at 23.

## **LIHEAP/CEDA Programs:**

LIHEAP/CEDA programs officially ended on May 31<sup>st</sup>. Appeals of denials are still being accepted up to June 7<sup>th</sup>. I would like to thank all of our General Assistance staff (Kathy Sabbini, Luz Meneses, Karen Cohen, John Ulrey, and Alicia Brzezinski) for working so incredibly hard, diligently, and accurately this LIHEAP season. Due to our strong customer service, the number of clients we saw, and our low denial rate, we received our award letter to have CEDA/LIHEAP programs at Maine Township once again next year (award letter is attached). We met with individuals 146 times pertaining to these programs in this last month. Our numbers were higher than last month due to reaching out to residents who applied last year, but for whatever reason hadn't returned yet this year. In total we had 973 applications approved, resulting in those households having a portion of their electric and gas bills paid.

## **Advocacy/QMB, Snap, and Medicaid:**

In May 2019 we had 96 meetings with individuals pertaining to QMB, Medicare, Medicaid, and SNAP (food stamps). 4 meetings were helping individuals through the QMB (supplementing Medicare) program and 92 meetings were pertaining to both SNAP (food stamps) and Medicaid. Separately, we met with individuals 20 times to conduct SHIP, Medicare, and Medicare Part D interviews. This month we referred individuals to the proper organization on 96

occasions, providing great client service and ensuring that our residents get the best possible help they can with whatever they need.

#### **Access to Care:**

We completed three intake interviews for Access to Care in the month of May.

#### **Benefit Access:**

We met with individuals on 129 occasions pertaining to the Benefit Access program in May, thus ensuring that our eligible clients save money on their license plate stickers and RTA passes. This number is up 11 from the prior month.

#### **MaineLines:**

We sold 145 MaineLines vouchers in the month of May. This saved our clients enrolled in the program a total of \$580 on their cab rides to and from the Maine Township area during the month.

#### **The Reilly-Bialczak Scholarship Fund:**

Applications pertaining to the Scholarship Fund have been accepted since April 2<sup>nd</sup>. So far in partnership with MaineStay Youth & Family Services, we are in the process of approving 5 different families and helping them send their children to their local Park District Summer Camps. There are 10 children between these families hoping to attend camp this summer. Our Case Manager, Luz Meneses has been doing a wonderful job helping them through the application process. We are in the process of approving two more families in the early days of June. If there are no issues, these will be the last two applications approved as our scholarship fund will run out.

**STATISTICAL REPORT  
GENERAL ASSISTANCE DEPARTMENT  
May 2019**

<b>I.</b>	<b><u>GENERAL ASSISTANCE CASES</u></b>	
	1. CASES OPENED	<u>1</u>
	2. CASES ONGOING	<u>23</u>
	3. CASES PENDING	<u>0</u>
	4. CASES CLOSED	<u>1</u>
	5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>23</u>
<b>II.</b>	<b><u>ADVOCACY:</u></b>	
	1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>4</u>
	2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID)	<u>92</u>
	3. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>96</u>
<b>III.</b>	<b><u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u></b>	
	1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>3</u>
<b>IV.</b>	<b><u>SENIOR INFORMATION AND ASSISTANCE:</u></b>	
	1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>20</u>
	2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>129</u>
	3. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>0</u>
	4. VETERANS ADMIN. ASSIST REFERRAL	<u>1</u>
	5. SECTION 8 HOUSING	<u>0</u>
<b>V.</b>	<b><u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE</u></b>	<u>146</u>
	<b><u>APPLICATION INTERVIEWS</u></b> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	
<b>VI.</b>	<b><u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u></b>	
	1. NEW APPLICATIONS ACCEPTED	<u>0</u>
	2. MONTHLY INTERVIEWS	<u>6</u>
	3. MAINELINES TICKETS SOLD THIS MONTH	<u>145</u>
	4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 <sup>ST</sup> -FEBRUARY 28 <sup>TH</sup> )	<u>\$295</u>





Community and Economic Development Association of  
Cook County, Inc.

567 W. Lake Street, Suite 1200 • Chicago, Illinois 60661  
Phone: 312-782-CEDA (2332) • Fax 312-795-1034  
[www.cedaorg.net](http://www.cedaorg.net)

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CHAIRMAN  
BOARD OF DIRECTORS  
Ronald Bean

VICE-CHAIRMAN  
BOARD OF DIRECTORS  
Martha Martinez

SECRETARY  
BOARD OF DIRECTORS  
Lisa Anthony

TREASURER  
BOARD OF DIRECTORS  
Richard Larkin

PARLIAMENTARIAN  
Steve Brunton

PRESIDENT/CEO  
Harold Rice, Jr.

**Executive Committee:**  
Honorable Ronald Bean  
Lisa Anthony  
Steve Brunton  
Martha Martinez  
Richard Larkin

**Board Members:**

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Michael Erikson  
Sarah Flax  
Herb Porter  
Richard Monocchio  
Anne Campbell  
Rhonda Hampton-Tolbert  
Mark Kruger  
Eric Slaughter  
Ebony Blue



ILLINOIS ASSOCIATION OF

Member:

June 3, 2019

Laura Morask  
Maine Township  
1700 Ballard Road  
Park Ridge, IL 60068

**RE: Award Letter – LIHEAP and Weatherization Intake Sites  
Specification No.: RFQ 02212019**

Dear Mrs. Morask:

Congratulations! We are pleased to announce that your organization has been selected to be an Energy Services Partner Intake Site for the 2020 program year (July 1, 2019 – June 30, 2020). We are excited to welcome you back as a Partner.

All Partner Intake Sites are required to attend a 1-day Executive Directors meeting. This day-long meeting will provide you with a comprehensive overview of how to be an effective and successful Partner Intake Site. We will also discuss the vision and goals for the new program year.

Your organization's Executive Director, or designee, must attend this mandatory meeting. The meeting will take place on Thursday, July 11, 2019 from 9 am – 4 pm. If you cannot make the July 11<sup>th</sup> date, a makeup meeting is tentatively scheduled for Monday, July 22, 2019. You will receive a formal invitation via email soon. Not attending this mandatory meeting will result in your contract being suspended or terminated.

If you have any questions regarding this award feel free to contact me at the email address below. Thank you for your continued interest in working with CEDA.

We look forward to meeting you on July 11<sup>th</sup>!!

Sincerely,

COMMUNITY ACTION AGENCIES



*Shawnee Little*

NATIONAL ASSOCIATION OF  
COMMUNITY ACTION AGENCIES

Shawnee Little

Procurement Manager

**Helping People. Changing Lives.**



## Board Report for May/June 2019

**Marty Cook**

### Friday Night Recovery Meeting Attendance:

- We continue to see strong support for our meeting via community based treatment referrals

May 24 <sup>th</sup> , 2019	52 Participants
May 31 <sup>st</sup> , 2019	55 Participants
June 7 <sup>th</sup> , 2019	45 Participants
June 14 <sup>th</sup> , 2019	57 Participants

### Monday Night Community Service, Holy Family Hospital:

- Eight (8) Recovery Connection volunteers spoke with 24 young adult patients in treatment at Holy Family Hospital.

### Community Outreach:

- MTRC staff spoke with three (3) parents in the community and advised them on our program as well as alternative solutions for their children we are struggling with addiction
- MTRC Staff and (15) participants attended a comedy show Zane Helberg in Chicago.
- MTRC staff member (Nick Kanehl) shared his experience, strength and hope as well as advised on our program to over 34 patients in recovery at a local treatment centers.
- MTRC staff attended The Miracle House fund raising BBQ
- MTRC Staff attended Normandy House Bags Tournament to connect more with local sober homes.
- MTRC staff (Nick Kanehl) found housing for three (3) clients who needed help to find a sober living home.

### MTRC continues to see strong attendance at its Friday night pre-meeting therapeutic Yoga:

May 24 <sup>th</sup> , 2019	7 Participants
May 31 <sup>st</sup> , 2019	8 Participants
June 7 <sup>th</sup> , 2019	6 Participants
June 14 <sup>th</sup> , 2019	6 Participants

**MTRC continued its partnership with CrossFit Park Ridge with classes every Tuesday, Thursday (5:30 P.M.) and Saturday (Noon) with strong support and growing attendance:**

May 21 <sup>st</sup> , 23 <sup>rd</sup> , 25 <sup>th</sup> , 2019	25 Participants
May 28 <sup>th</sup> , 30 <sup>th</sup> , June 1 <sup>st</sup> , 2019	20 Participants
June 4 <sup>th</sup> , 6 <sup>th</sup> , 8 <sup>th</sup> , 2019	29 Participants
June 11 <sup>th</sup> , 13 <sup>th</sup> , 15 <sup>th</sup> , 2019	19 Participants

**Miscellaneous:**

- The MTRC phone list which serves as a resource to young men and women within the recovery community has grown to 382.
- The MTRC weekly email which briefs our participants on our weekly meeting as well as provides information on other sober related events within the community is now sent to 382 members.

# MAINESTAY YOUTH & FAMILY SERVICES

## JUNE 2019 BOARD REPORT

*RICHARD LYON, DIRECTOR*

### **GARAGE SALE – SAVE THE DATE**

The 15<sup>th</sup> annual Maine Township Garage Sale fundraiser will be held on Saturday, September 21 from 9 a.m. – 3 p.m. This popular township event provides a valuable service to the community and raises money to support MaineStay's summer camp program. Our planning committee has met a few times already and we are currently in the process of soliciting sponsorships and donations for this event.

### **FAMILY THERAPIST RESIGNATION**

Jesse Cornejo's last day with us was June 19. Jesse joined our team as MaineStay's first bilingual clinician nine years ago and has been a valuable asset to both her Spanish and English-speaking clients throughout her tenure here. She will be greatly missed by all of us as well as her clients. We wish her well as she transitions to her next career opportunity. We are currently in the process of searching for her replacement.

### **COUNSELING**

MaineStay had 17 new counseling intakes in May. We had 98 ongoing cases and now have a total of 115 cases in our affordable strength-based counseling program. We currently have a waiting list of 19 new clients and 21 existing clients for a total of 40 clients. The existing clients on the waiting list are those who will be transferring from either our Family Therapist Jesse Cornejo or one of our Intern Therapists.

### **FUTURE LEADERS PROGRAM**

I was able to observe the final session of the Future Leaders program at Lincoln Middle School for this school year on May 14 and was incredibly impressed by the high level of cohesion and trust that had been formed with that group of students. Anne Camarano led the students in a culminating activity of breaking pine boards with their hands as an illustration of how we have the power to do things we may not at first believe we are capable of achieving. Anne has done an outstanding job during the first year of the expansion of Future Leaders into two of our local schools. We have had several requests from other local schools to bring this program to them as well, which unfortunately at this point we are unable to support with our existing team.



## PEER JURY

For the past few months we have been working with an expert in restorative justice practices in a consultant capacity regarding our Peer Jury program. Professor Forst has been a Criminal Justice-Law Professor for eight years, has a JD, a MS in Criminal Justice with a legal emphasis, and is completing a graduate certificate program in restorative practices. She is doing an unpaid externship with us and has already offered some helpful observations and suggestions on how we can make this program even more effective. I attended the May Peer Jury with Professor Forst and will be working closely with Anne Camarano in the coming months to review her recommendations and implement potential changes to the program.

## SUMMER CAMP

The first session of our Adventure Maine Township Summer Camp program for at-risk youth ages 8-13 is currently underway. The second camp session will be held July 8-18 and is also full. This year, for the first time, parents were able to submit their applications and documentation online through our website and we received a total of 22 applications this way.

## PSYCHIATRIC SERVICES

We are currently working with a total of 81 active psychiatric clients.

## COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS

On June 7 we hosted a professional development workshop entitled *Innovative and Integrative Approach to Managing Bipolar Disorder* and had 67 people in attendance. We do not host any events in July and our next community education seminar will be on August 20.

## FEATURED STORY OF THE MONTH

One of our clients recently called his therapist during the middle of a panic attack. He was struggling to breathe, having racing thoughts, and felt like the discomfort would not stop. The therapist guided the client to use breathing and coping skills learned in session which quickly worked to stop the frightening symptoms the client was experiencing. The client was grateful for the assistance and was able to continue on with his day without further incident.

## MAINESTAY E-NEWSLETTER

MaineStay began using email marketing as a cost-effective way of communicating with our community in February 2009. Our first e-newsletter was sent to 247 people and our list has now grown to over 3,700 subscribers.

## COMMUNITY INVOLVEMENT

During May, I attended the Maine West Community Relations Meeting, Des Plaines Ministerial Association Meeting, Advocate Lutheran General Community Health Council Meeting, AITCOY Business Meeting, and Mental Health America of the North Shore's Annual Meeting. May was National Mental Health Awareness Month so I participated in two Saturday mental health fair events at Oakton Community College in Skokie and at the Niles-Maine District Library. Anna Lydka and I met with The Josselyn Center Director of Clinical Services for our monthly meeting regarding our psychiatric services partnership.







**Maine Township Code  
Enforcement Office**

**To:** Elected Officials  
**From:** Nader Ghazaleh, Code Enforcement Officer  
**CC:** Dayna Berman, Administrator  
**Date:** 6/18/2019

As summer comes into swing, I've noticed some construction projects being started. Most of these projects have started without any problems with the exception of two. I received many phone calls during rainy days regarding mosquitos, bugs, insects, and referred to abatement division which solved the issues. I have had ongoing issues with residents putting garbage out before scheduled garbage pickup day. I talked with them regarding coming to town hall and request stickers for when they have more than one bulk item. I have succeeded in removing a squatter from a foreclosure property, now the bank is moving forward in the cleanup process. I successfully had three empty lots cleaned up from overgrown vegetation, dead trees, and branches. Quite a few deficiencies regarding dead pine trees in the Westfield area were handed out and residents have started removing them. Also, have had many commercial vehicles, taxis, and trucks that seem to have gotten under control in the Sumac area.

I have worked closely and reached out to IDOT to have most of the large vegetation areas that they are responsible for, such as Milwaukee road between Central and Golf cleaned up, and also Golf road. This prevents it from going over into our resident's backyards. We also cut heavy vegetation at Central going east, which has become a safety issue for residents to walk through. I have continued towing vehicles, mostly off Dee road with some of them being repeat offenders. Hopefully this will get them to comply in the future. I received calls from residents on Robin Drive complaining that neighbors are parking on front lawns and have issued deficiencies and have given them 24 hours to comply.

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June warnings issued: 40

June tickets issued: 19

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY  
MONTHLY STATISTICAL REPORT**

**To: Laura Morask  
Maine Township Supervisor**

**From: Carol Langan  
Director – Food Pantry**

**Re: Report of Services Rendered during the Month of May 2019**

**I. Maine Township Emergency Food Pantry Distribution**

<b>a. Family Boxes of Food Distributed</b>		<b>186</b>
1. Adults Receiving	<u>279</u>	
2. Children Receiving	<u>41</u>	
<b>b. Emergency Family Boxes of Food Distributed</b>		<b><u>8</u></b>
1. Adults Receiving	<u>19</u>	
2. Children Receiving	<u>5</u>	
		<b><u>TOTAL 194 Boxes</u></b>

**II. Cash Donations and Amounts Received**

<b>Resident Donations</b>		<b>\$41.00</b>
<b>Business Donations</b>		<b>\$1700.73</b>
	<b>Total</b>	<b>\$1741.73</b>

**III. Food Collections Received during Calendar Month**

**Saturday May 11,2019 Annual Post Office Food Drive Skokie Post Office  
3000 lbs Of food**

**IV. Attended 10:15 Sunday Service Messiah Lutheran Park Ridge Received Ck From Super  
Bowl Of Caring May 19,2019**

**MAINSTREAMERS HIGHLIGHTS**  
**May 2019**  
**Marie Dachniwsky, Director**

In the month of May we had a variety of events planned for our members. A few of the highlighted events were: 90+ Birthday Celebration and "A Night of Comedy", presented by comedian Derick Lengwenus.

***Annual 90+ Birthday Celebration***

This year's celebration was held on May 16th and was sponsored by Asbury Court, Brookdale Des Plaines, Wellshire of Morton Grove, Generations Health Care Network, Danish Home of Chicago and Eli's Cheesecake, who donated the wonderful cheesecake. We honored 91 celebrants who reached milestone birthdays of 90 years or more. Celebrants had an opportunity to have their photo taken with their guests. They received a wrist corsage/boutonniere and enjoyed a full course meal with entertainment. Trustee Carrabotta and Trustee Sweeney acknowledged each celebrant and read historical events and fun facts from their birth years. The cutest kindergarteners from A Mothers Touch honored the celebrants with songs from their past and sang the official Happy Birthday song to all. Jerry Rite also performed some oldies but goodies in the afternoon.

***A Night of Comedy***

We hosted "A Night of Comedy" at the Countryside Restaurant where comedian Derick Lengwenus brought his talents. It was a fun filled night for 50 MaineStreamers. Derick performs stand-up and studies improve at Second City. He was the Winner of Best Comedy at the Montreal Fringe Festival, Audience Choice Award at the Just for Laughs Festival, and a finalist at the San Francisco Comedy Competition. Prior to the show, members enjoyed all you can eat pizza and salad buffet. It was a perfect evening and some light-hearted fun.

***Day Trips*** - In the month of May we had four fun daytrips.

*"Laurent House & Japanese Garden in Rockford"*, members were able to visit Frank Lloyd Wright's Laurent House, the only building ever designed by the famed architect for a person with a disability. They also enjoyed a tour on the beautiful grounds, but a little rainy, of the Anderson Japanese Gardens. 55 members also enjoyed the production of *"August Rush"* at the Paramount Theatre. For our members that are "foodie" adventurers they got to enjoy a *Chicago Pizza Tour*. They learned the history of the deep dish pizza from our step on guide, while devouring a wide range of styles and toppings from some of the best pizzerias in the world. Our final trip for the month was the ever popular *"West Side Story"*, a Broadway production produced with the Lyric. The iconic work by Leonard Bernstein and Stephen Sondheim, a timeless American musical.

MAINSTREAMERS 2019 STATISTICAL REPORT - May 2019

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
<b>RECREATIONAL PROGRAMS</b>					
Bingo (Monthly)	25	183	\$125.00	\$27.00	\$98.00
Day at the Races (Monthly)	45	195	\$270.00	\$190.00	\$80.00
Movie of the Month (Monthly)		226			\$0.00
Pinochle Tournament/Social		67			\$0.00
Women's/Mens Breakfast (Alternating Months)	5	63	\$60.00	\$60.00	\$0.00
Twilight Dining Outing (Alternating Months)	53	140	\$2,347.00	\$2,162.79	\$184.21
Fishing Events/Banquet (6 Times a Year)	5	13	\$100.00	\$97.99	\$2.01
Intergenerational Fishing Outing (Twice a Year)					
Book Review (3-Times a Year)	59	59	\$382.00	\$366.00	\$16.00
<b>HEALTH/INFORMATIVE</b>					
	77	335	\$114.00	\$168.00	(\$54.00)
<b>FITNESS CLASSES</b>					
Senior Aerobics (8 week sessions)		67			\$0.00
Yoga (8 Week Sessions)		28			\$0.00
Zumba Gold (8 Week Sessions)		57			\$0.00
Zumba Gold Toning (8 week Sessions)	cancelled	8			\$0.00
Chair Yoga (8 Week Sessions)		27			\$0.00
Matter of Balance Exercise Class		7			\$0.00
<b>CLASSES/PROGRAMS</b>					
Computer Class (Alternating Months)	12	24	\$120.00	\$150.00	(\$30.00)
Matter of Balance (8 Week Class- Bi- Yearly)		15			\$0.00
Rules of the Road (3- Times a Year)		20			
Defensive Driving Course (Held Quarterly)	13	35	\$0.00	\$0.00	\$0.00
Meditation					
<b>LUNCHEONS</b>					
		305			\$0.00
<b>ANNUAL SPECIAL EVENTS</b>					
90 Plus	148	948	\$2,655.00	\$4,420.51	(\$1,765.51)
<b>MISCELLANEOUS EVENTS</b>					
A Night of Comedy	50	96	\$2,265.00	\$2,106.91	\$158.09
<b>DAY TRIPS</b>	211	787	\$18,597.00	\$17,357.00	\$1,240.00
<b>LONG DISTANCE TRIPS</b>		8			\$0.00
<b>SENIOR MAILING (Bi-Monthly)</b>		48			\$0.00
<b>NEWCOMERS PRESENTATION (Alternating months)</b>		52			\$0.00
<b>ADVISORY COUNCIL MEETING (Held Quarterly)</b>	16	34	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	719	3847	\$27,035.00	\$27,106.20	(\$71.20)
<b>NEW MEMBERS</b>	22	161	<b>Average Age</b>	70 years old	

09-15-303-004-0000

FOIA

MAINE TOWNSHIP  
FREEDOM OF INFORMATION ACT  
WRITTEN REQUEST FOR RECORDS

Dear Freedom of Information Officer (or designee):

I am hereby requesting that I

	(We) inspect the following records at the North Maine Fire Protection District's Administrative Office.
XX	receive copies of the following records from the North Maine Fire Protection District.
(Please be specific in listing records.)	
I am performing the property condition assessment of the following facility:	
<ul style="list-style-type: none"> <li>Park Ridge Commons Apartments, 9030 Kennedy Drive, Des Plaines, IL 60016</li> </ul>	
As part of our investigation, we include information regarding <u>outstanding</u> code violations (if any) on the site to determine potential liability for this property transaction involving our client. Please provide any information in this regard. Thank you.	

Will the records received or requested or the information derived thereof be used in any form of sale, resale, or solicitation or advertisement for sales or services?

Yes

No

I understand that if I request that the records be copied, I may be charged a fee due in full before the copies are made.

NAME of REQUESTOR: David A. Hespen  
ADDRESS: 2240 S. Grace St. #306 CITY: Lombard STATE: IL ZIP: 60148  
DAYTIME PHONE: 440-759-9830 FAX: 440-347-9838  
E-MAIL ADDRESS: Accessenv1@aol.com

Signature(s) of Requester(s): David A. Hespen

Date of Request : May 31, 2019

Date Request Received: 5/31/2019

Signature: [Signature]

Date Response Due: 6/7/2019 (FRIDAY)



FOIA  
Received: 6/7/2019

June 7, 2019

Maine Township Code Enforcement

Response by:  
FR 6/14/2019

**Subject: Freedom of Information Act (FOIA) Request/File Review Request**  
 Park Ridge Commons Apartments  
 Main Property Address: 9030 Kennedy Drive, Des Plaines, IL 60016  
 Associated Addresses: 9004, 9044, 9112, 9128, 9144, 9148 Kennedy Drive, Des Plaines, IL 60016  
 9104, 9120, 9140 North Lincoln Drive, Des Plaines, IL 60016  
 9132, 9136 Congress Drive, Des Plaines, IL 60016  
 9002, 9006, 9025, 9116, 9124 Senate Drive, Des Plaines, IL 60016  
 9031, 9039, 9048, 9148 West Church Street, Des Plaines, IL 60016  
 1945, 9029, 9030, 9035, 9036, 9040, 9052 Federal Court, Des Plaines, IL 60016  
 9016, 9020, 9023, 9032, 9036, 9037 Washington Drive, Des Plaines, IL 60016  
 1965, 9015, 9020, 9027, 9033 Capitol Drive, Des Plaines, IL 60016  
 9019, 9020 Embassy Lane, Des Plaines, IL 60016  
 9008, 9011, 9108, 9240 West Ballard Road, Des Plaines, IL 60016  
 9023, 9029 Columbus Drive, Des Plaines, IL 60016  
 Parcel ID#: 09-15-400-008-00000; 9-15-400-016-00000; 9-15-400-017-00000; 9-15-400-019-00000; 9-15-400-020-00000; 9-15-400-021-00000; 9-15-400-022-00000; 9-15-400-024-00000; 9-15-401-028-0000  
 AEI Project No. 406257

To whom it may concern:

Please accept this as request for any information/documentation/files with your department regarding the above-referenced property.

AEI Consultants is currently conducting the Phase I Environmental Site Assessment for the property. The ASTM Practice E1527-13 Standard Practice of Environmental Site Assessments requires that a records search be conducted with local regulatory departments for information regarding the subject property. Of particular interest are the following items:

- Permit summary (date, type of permit, applicant/tenant) or available permits from construction to present. Upon review of a permit summary we may request review of individual permits.
- Construction date (current building, previous buildings if applicable)
- List of tenants which have occupied the subject property
- Permits of environmental concern (petroleum storage tanks, septic systems, oil/water separators)
- Oldest and most recent site layout plan from the above mentioned property if available
- Erosion control plans on record for the subject property
- Record violations or complaints registered against the subject property
- Record of any Activity Use Limitations (AULs) in connection with the property. AULs are typically in place at sites which would prevent future uses of a property.
- Subject property zoning and any current zoning violations.

Please call (773-693-1111) or email (lsuhi@aeiconsultants.com) me to discuss the file information or if you require further information. Thank you for your time and attention regarding this matter.